



ST. AUGUSTINE FLEA MARKET



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S.R.207 & I-95, exit 311
St. Augustine, FL 32086



WHERE THE FUN BEGINS!

Revised 1/21/16

Occupying space at St. Augustine Flea Market constitutes your agreement and compliance to the following
INFORMATION, RENTS, RULES, RESTRICTIONS & FEES

NO REFUNDS, CREDIT, ALLOWANCES, OR RAIN CHECKS
SPEED LIMIT is 10 MPH (Flea Market & RV Park)

Hours

MARKET HOURS (Closed Thanksgiving and Christmas)
(Vendors & info only) Thurs. & Fri. 9 a.m. – 5 p.m. (Gates locked by 5PM)
(Vendors only) Sat. & Sun. 8 a.m. – 4:30ish p.m. (back gate locks at 5 p.m.)
SHOPPING Sat. & Sun. 9 a.m. - 4 p.m. (front gates lock by 4:30)

POSITIVELY NO UNAUTHORIZED ADMITTANCE Mon. thru Wed., this reduces theft and liability.
POSITIVELY NO STAYING LATE Thurs. thru Sun. without permission through Marketplace Office.

Info

RESERVATIONS may be made by phone or in person at the office.

RENT must be paid in ADVANCE of occupying booth/space.

BOOTH size is approx. 10' x 10'. (8' x 10' rear bldg.) The post center is your dividing line. You may not go past that point. Extended booth is approx. 10' additional depth. Booths must be kept clean, uncluttered and in safe condition. Booth cannot be "loaned", "used", "exchanged", "sold", etc., without prior written permission from office. Locked booths must file key at office for maintenance or emergency use only.

AISLE YELLOW LINES are never to have any part of vendor merchandise extending past them. This includes clothing on racks, tarps, tables legs, signs, displays, doors, or anything whatsoever! Not even an inch! This is important!

TABLES are approx. 32" x 8'. If table is missing, do not help yourself, CONTACT OFFICE.

Single booths come with 2 tables, extensions have 1 more table in them for monthly vendors. If you are a monthly vendor and have or need more than the standard, they must be rented from the Market.

MOVING & OR ANY CONSTRUCTION must have office approval & never allowed Sat/Sun 8 am to 4 pm.

CONSTRUCTION secured/attached, etc., to building structure will remain – no exceptions.

WALLS - This is an "Open Air" Market, we provide maintenance on roof, floor, hard wired lights and grounds.

All other built in structure maintenance is responsibility of Vendor. Marketplace will give notice before removal of deteriorated wall. Vendor can replace wall to Marketplace standards (see Office).

WALLS ARE COMMON GROUND - A neighboring Vendor may use any wall within their space, even if you built it.

VACATED BOOTH: Anything left by "vacating" Vendor becomes Marketplace property. Never help yourself.

Caution: when moving into booth, be sure to verify, thru office, all previous Vendor's claims of ownership. Do NOT pay for construction, lights, gates or other attached items without office verification, as it may be Marketplace property.

VACATING (extended absence)? Remove all belongings by 4:30 p.m. of last weekend rented.

Daily rent &/or storage fees &/or forfeiture of belongings will apply thereafter unless you have office written permission.

ELECTRICITY - Positively no electric heat/cold producing appliance shall be used without "written" office permission (heater, coffee pot, refrigerator, microwave, air conditioner, etc).

TRAILER/VEHICLE FEE if left in Market Mon. thru Wed. is \$5 per day. (storage available at RV Park at reduced vendor rates.)

WIFI is to only be used for credit cards, e-mail and simple web searches. Do not ever use for downloads or streaming. This will bog down the system and make un-usable for everyone.

Rent

RENT & OTHER FEES (other special pricing may apply)	Per Day (cash or credit card)	Per Month (cash, check or c/c)
BOOTH – Uncovered – behind main bldg.	(12.27+tx)= \$13 (1 table)	(\$89.63 plus tx) \$95.50 (1 table)
- Covered - CANOPY BLDG.	(15.10+tx)= \$16 (2 tables)	(\$94.34 plus tx) \$100.50 (2 tables)
- Covered - MAIN BLDG. or REAR BLDG.	(16.99+tx)= \$18 (2 tables)	(\$100 plus tx) \$106.50 (2 tables)
- Extended Space	N/C	(\$50 plus tx) \$53.25 (1 table)
TABLE (extra – when available)	N/A	(\$ 10.38 plus tx) \$11
ELECTRIC - (nominal usage)	\$0	\$0
- (larger usage, such as a t-shirt press, frig., etc.	(4.72+tx)= \$5	T.B.D. or meter to be installed at Vendor cost.
SHEDS – Wood	(1.89+tx)= \$2	(\$37.55 plus tx) \$40
- Metal	(1.89+tx)= \$2	(\$46.94 plus tx) \$50
GATES Metal or overhead door		(\$18.77 plus tx) \$20
BOXES not broken down for disposal	(.94+tx)= \$1 per box	\$1 per box
DISPOSAL FEE for large item	(14.15+tx)= \$15	\$15
- More than 3 large trash bags per day	(14.15+tx)= \$15	\$15
VEHICLE/TRAILER on Market, Mon – Wed	(4.72+tx) = \$5 per day	\$48 (plus tx)



BOOTH OPEN SAT & SUN – (Mandatory, penalty fees apply):
9AM for all Booths (We advertise 9AM to the public, please make every effort to be open by then)
\$5 fee for opening late, first offense, fees will increase with habitual offenders.



BOOTH CLOSING SAT & SUN – (Mandatory, fees apply):
4 PM for all Booths (3PM in extreme summer heat may apply)
\$5 fee if closed early, fees will increase with habitual offenders.



Booths not open on time may be rented to someone else with no credit/refund given.
Repeat offenders will lose their space permanently with no credit/refund given.
Call Office by 8:30 a.m., if you are delayed or cannot open, to omit fee – 1 time excused per mo. allowed.
Note: Church Goers hire someone to open or bring Church bulletin to Office prior to opening to omit fee.

VENDOR LICENSE/TAX REQUIREMENTS – Monthly Vendors: must obtain and display a County Business License and State Sales Tax Certificate. Office has information & forms.

VENDOR'S PROPERTY – everything must be kept within rented booth/space confines. Positively nothing in aisles or outside your booth except for published below "spread out" rules. No merchandise allowed behind booth.

VENDOR'S PROPERTY AND LIABILITY - The Marketplace provides limited security and cannot be in all places at all times. Therefore the Marketplace is not responsible for Vendor property. The Marketplace is not responsible for any liability arising out of any/all actions of Vendors, Customers, Others or acts of God. *Vendor should obtain adequate property, liability, and workman's compensation insurance, etc., as needed, and thereby agrees to hold St. Johns Marketplace, Inc. harmless.*

RESTRICTED (not exclusive)

FOOD & DRINK: cannot be sold for consumption on premises without Marketplace permission.

Foods must be commercially prepared/packaged, Health Dept. approved and have necessary licenses.

DANGEROUS &/or poisonous animals or chemicals, etc.

OFFENSIVE, &/or non-family oriented, books, movies, clothing, pictures, materials, etc.

DRUG PARAPHERNALIA including pipes (tobacco Vendors may sell pipes normally used for tobacco products only).

ILLEGAL, stolen, &/or hazardous items including handguns, ammunition or explosive materials.

CAMPERS cannot plug into Flea Market premises nor stay over-night.

The RV Park, adjacent to Flea Market provides discounts for Vendors – see Office.

CRITTERS/PLANTS must have State required documentation

NOTE - St. Augustine Flea Market reserves the right to ban any item it feels necessary.

VENDOR RESPONSIBILITY

BEHAVIOR - Only proper and professional manner allowed. Abusive/vulgar language/actions strictly prohibited.

MERCHANDISE – The Market reserves the right to limit items for sale and the locations of items for sale in the Market. Vendors should not assume that they can sell anything they wish. We are dedicated to a mix of products that we believe will enhance our Market for our customers. Do not sell defective or non working merchandise without disclosure to the customers. Doing so damages the reputation of our market.

SMOKING – Our market is a non-smoking market. This applies to under the roof. Please smoke behind your booth or in designated areas only

CIGARETTE BUTTS – bring your own ashtray for behind your booth. Do not throw cigarette butts on floor or grounds.

ALCOHOL – Vendor consumption must not be seen (i.e., don't display beer can, etc.) nor physical intoxication observable.

ATTIRE - Shoes and shirts must be worn at all times and no offensive/discriminating clothing.

CHILDREN, under 16 yr old, are to be with you or in your space.

Do not ask office to page your child unless it's an emergency.

PETS - to be kept on a short leash, in a controlled space, and you provide all clean-up details.

NOISE – No loud noises or amplified sound that may disturb your neighbors or our customers.

PARTITIONS – nothing that will be offensive to your neighbor, or block view of his/her merchandise.

TRASH – **Never use aisle trashcans.** Please note...this continues to be a problem. Take your trash with you!

EXCEPTIONS - Set trash behind booth on Thurs & Fri. – maximum 2 bags per day.

Sharp, heavy &/or dangerous items - do not put in trash; take them with you.

No trash to be left from Fri. 3:30 thru Sunday.

Break down boxes and put in recycle dumpsters located at North courtyard of Market.

USING UNRENTED BOOTHS Protocol – (Spreading Out)

1) Ok after 9:30 a.m. but be able to move merchandise quickly if it becomes rented.

2) Clear items before leaving at 4 pm. **Never** leave overnight!

3) Limit to one or both booths adjoining yours **or** two booths to one side of yours.

4) Limit to booth directly across from yours &/or either booth adjoining it.

5) Disagreements over using booths = no one uses them.

6) Making a new vendor feel unwelcome terminates all future "using" of unrented booths.

7) No spreading out anywhere that is not a booth. (behind booth, parking lot, etc.)

Additional Information for Monthly Vendors

Monthly Vendors receive a reduced rate on everything!

When the 5th weekend [of some months] comes around, it's free! That is 8 free days a year = 1 month! This is done to offset weather or other circumstances that occur that may interfere with your sales on any given day.

Monthly Vendors also keep the choice spots, every weekend, month after month!

Rent is due the last Sunday of the current month for the upcoming month. Late fees are assessed for delinquent accounts.

If you cannot occupy your space during Market hours, you must hire an assistant to open and operate space for you.

A full, "open" Market, from 9 a.m. to 4 p.m. pleases our customers and increases volume. Your absence/late opening/early closing affects everyone! Late fees are assessed for not being open on time or closing too early.

OUR VENDORS ARE THE BEST  and we strive to provide a GREAT Marketplace for each and every one of you.

Although few of us like rules and restrictions, it is necessary in the Flea Market for the well being of all. It is the responsibility of every Vendor to know and follow these guidelines. Please come to the Office if you have questions, concerns or conflicts with the rules and restrictions. We'll do our best to work with you to solve any situation. Please keep in mind...

EVERYONE MAKES A DIFFERENCE!

Wishing you a prosperous and fun journey of "VENDING"!!!!



St. Johns Marketplace, Inc.

