



ST. AUGUSTINE FLEA MARKET



PH. 904.824.4210
S.R.207 & I-95, exit 311
St. Augustine, FL 32086



WHERE THE FUN BEGINS!

Revised 12/1/18

Occupying space at St. Augustine Flea Market constitutes your agreement and compliance to the following VENDOR INFORMATION, RULES, RESTRICTIONS, RENTS & FEES.

Hours

MARKET HOURS (Closed only Thanksgiving and Christmas)
(Vendors & info only) Thurs. & Fri. 9 AM – 4 PM (gates locked by 5 PM)
(Vendors only) Sat. & Sun. 8 AM – 5 PM (outgoing gate locks at 5 PM)
SHOPPING ADVERTIZED Sat. & Sun. 9 AM – 4 PM

Rent

RENT & OTHER FEES (other special pricing may apply)	Daily (including tax)	Monthly (including tax)
BOOTH – Uncovered – behind main bldg.	\$15 (1 table)	\$100 (1 table)
- Covered – MAIN, REAR or CANOPY BLDGS.	\$20 (2 tables)	\$120 (2 tables)
- Extended Space (approx.. 10' additional on back)	N/C	\$190 (3 tables)
TABLE (extra – when available)	N/A	\$15
ELECTRIC - (nominal usage)	\$0	\$0
- (larger usage, such as a t-shirt press, frig., etc.)	\$5	T.B.D. or meter to be installed at Vendor cost.
GATES Metal or overhead door	N/C	\$20
BOXES not broken down for disposal	\$1/box	\$1/box
DISPOSAL FEE for large item	\$15 & up	\$15 & up
- More than 2 large trash bags Thur./Fri.	\$5/bag	\$5/bag
VEHICLE/TRAILER on Market, Mon – Wed	\$5 per day	\$40

Info

NO REFUNDS, CREDIT, ALLOWANCES, OR RAIN CHECKS. SPEED LIMIT is 10 MPH
 POSITIVELY NO UNAUTHORIZED ADMITTANCE Mon. thru Wed., this reduces theft and liability.
 POSITIVELY NO ACCESS FROM DUSK TO DAWN. No after hour guests allowed Sat. & Sun.
 RESERVATIONS may be made by phone or in person at the office.
 RENT must be paid in ADVANCE of occupying booth/space.
 BOOTH size is approx. 10' x 10'. (8' x 10' rear bldg.) The post center is your dividing line. You may not go past that point.
 Extended booth is approx. 10' additional depth. Booths must be kept clean, uncluttered and in safe condition. Booth cannot be "loaned", "used", "exchanged", "sold", etc., without prior written permission from office. Locked booths must file key at office for maintenance or emergency use only.
 AISLE YELLOW LINES are never to have any part of vendor merchandise extending past them. This includes clothing on racks, tarps, tables legs, signs, displays, doors, or anything whatsoever! Not even an inch! This is important!
 TABLES are approx. 32" x 8'. If table is missing, do not help yourself, CONTACT OFFICE.
 Single booths come with 2 tables, extensions have 1 more table in them for monthly vendors. If you are a monthly vendor and have or need more than the standard, they must be rented from the Market.
 MOVING & OR ANY CONSTRUCTION must have office approval & never allowed Sat/Sun 8 am to 4 pm.
 CONSTRUCTION secured/attached, etc., to building structure will remain – no exceptions.
 WALLS - This is an "Open Air" Market, we provide maintenance on roof, floor, hard wired lights and grounds.
 All other built in structure maintenance is responsibility of Vendor. Marketplace will give notice before removal of deteriorated wall. Vendor can replace wall to Marketplace standards (see Office).
 WALLS ARE COMMON GROUND - A neighboring Vendor may use any wall within their space, even if you built it.
 VACATED BOOTH: Anything left by "vacating" Vendor becomes Marketplace property. Never help yourself.
 Caution: when moving into booth, be sure to verify, thru office, all previous Vendor's claims of ownership. Do NOT pay for construction, lights, gates or other attached items without office verification, as it may be Marketplace property.
 VACATING (extended absence)? Remove all belongings by 4:30 PM of last weekend rented.
 Daily rent &/or storage fees &/or forfeiture of belongings will apply thereafter unless you have office written permission.
 ELECTRICITY - Positively no electric heat/cold producing appliances allowed. (heater, coffee pot, refrigerator, microwave, air conditioner, etc). No electric use allowed when you are not here at the market. Turn off or unplug all items
 TRAILER/VEHICLE FEE if left in Market Mon. thru Wed. is \$5 per day. (storage available at RV Park at reduced vendor rates.)
 WIFI is to only be used for credit cards, e-mail and simple web searches. Do not ever use for downloads or streaming. This will bog down the system and make un-usable for everyone.

MONTHLY VENDORS



BOOTH OPEN SAT & SUN – (Mandatory - penalty fees will apply for monthly vendors)
9AM for all Booths (We advertise 9AM to the public, make every effort to be open by then)
\$5 fee for opening late, first offense, fees will increase with habitual offenders.



BOOTH CLOSING SAT & SUN – (Mandatory - penalty fees will apply for monthly vendors)
4 PM for all Booths (3PM in extreme summer heat may apply)
\$5 fee if closed early, fees will increase with habitual offenders.



Booths not open on time may be rented to someone else with no credit/refund given.
Repeat offenders will lose their space permanently with no credit/refund given.
Call Office by 8:30 AM, if you are delayed or cannot open, to omit fee – 1 time excused per mo. allowed.
Note: Church Goers hire someone to open or bring Church bulletin to Office prior to opening to omit fee.

VENDOR LICENSE/TAX REQUIREMENTS – Monthly Vendors. Florida State and St. Johns County requires that you must obtain and display a State Sales Tax Certificate and County Business License.

VENDOR'S PROPERTY – everything must be kept within rented booth/space confines. Positively nothing in aisles or outside your booth except for published below "spread out" rules. Nothing ever allowed out back behind your booth.

VENDOR'S PROPERTY AND LIABILITY - The Marketplace provides limited security and cannot be in all places at all times. Therefore the Marketplace is not responsible for Vendor property. The Marketplace is not responsible for any liability arising out of any/all actions of Vendors, Customers, Others or acts of God. *Vendor should obtain adequate property, liability, and workman's compensation insurance, etc., as needed, and thereby agrees to hold St. Johns Marketplace, Inc. harmless.*

RESTRICTED ITEMS (non-exclusive)

FOOD & DRINK (including water): cannot be sold for consumption on premises without Marketplace permission.

Foods must be commercially prepared/packaged, Health Dept. approved and have necessary licenses.

DANGEROUS &/or poisonous animals or chemicals, etc.

OFFENSIVE, &/or non-family oriented, books, movies, clothing, pictures, materials, etc.

SMOKE/DRUG PARAPHERNALIA including pipes (tobacco Vendors may sell pipes normally used for tobacco products only).

ILLEGAL, stolen, &/or hazardous items including handguns, ammunition or explosive materials.

CAMPERS cannot plug into Flea Market premises nor stay over-night.

The RV Park, adjacent to Flea Market provides discounts for Vendors.

CRITTERS/PLANTS for sale must have State required documentation

NOTE – The St. Augustine Flea Market reserves the right to ban any item it feels necessary.

VENDOR RESPONSIBILITY

BEHAVIOR - Only proper and professional manner allowed. Abusive/vulgar language/actions strictly prohibited.

MERCHANDISE – The Market reserves the right to limit items for sale and the locations of items for sale in the Market.

Vendors should not assume that they can sell anything they wish. We are dedicated to a mix of products that we believe will enhance our Market for our customers. Do not sell defective or non working merchandise without disclosure to the customers. Doing so damages the reputation of our market.

SMOKING – Our market is a non-smoking market. This applies to under the roof. Please smoke behind your booth or in designated areas only. Bring your own ashtray for behind your booth. Do not throw cigarette butts on floor or grounds.

ALCOHOL – Vendor consumption must not be seen (i.e., don't display beer can, etc.) nor physical intoxication observable.

ATTIRE - Shoes and shirts must be worn at all times and no offensive/discriminating clothing.

CHILDREN, under 16 yr. old, are to be with you or in your space. Do not ask office to page your child unless it's an emergency.

PETS - Only dogs allowed in market; to be kept on a short leash, in a controlled space, and you provide all clean-up details.

NOISE – No loud noises or amplified music/sounds that may disturb your neighbors or our customers. Keep your music down!

PARTITIONS – nothing that will be offensive to your neighbor, or block view of his/her merchandise. No side tarps without permission. Side tarps must be half open on weekends.

TRASH – Vendors may **Never** use aisle trashcans for merchandise, packing materials, unwanted items, etc. Please note...this continues to be a problem. Take your trash with you !

EXCEPTIONS - Set trash outside behind your booth before 3:30, on Thurs & Fri. only – maximum 2 bags per day.

Sharp, heavy &/or dangerous items - do not put in trash; take them with you.

No trash to be left from 3:30 Friday thru Wednesday.

Break down boxes and put in recycle dumpsters located at North courtyard of Market.

USING UNRENTED BOOTHS Protocol – (Spreading Out)

1) Ok only after 9:30 AM, but be able to move merchandise quickly if it becomes rented.

2) Clear items before leaving at 4 pm. **Never** leave spread outs overnight!

3) Limit to one or both booths adjoining yours **or** two booths to one side of yours.

4) Limit to booth directly across from yours &/or either booth adjoining it.

5) Disagreements over using booths = no one uses them.

6) Making a new vendor feel unwelcome terminates all future "using" of unrented booths.

7) No spreading out anywhere that is not a booth. (behind booth, parking lot, etc.)

Additional Information for Monthly Vendors

Monthly Vendors receive a reduced rate on everything!

When the 5th weekend [of some months] comes around, it's free! That is 8 free days a year = 1 month! This is done to offset weather or other circumstances that occur that may interfere with your sales on any given day.

Monthly Vendors also keep the choice spots, every weekend, month after month!

Rent is due the last Sunday of the current month for the upcoming month. Late fees are assessed for delinquent accounts.

If you cannot occupy your space during Market hours, you must hire an assistant to open and operate space for you.

A full, "open" Market, from 9 AM to 4 PM pleases our customers and increases volume. Your absence/late opening/early closing affects everyone! Late fees are assessed for not being open on time or closing too early.

OUR VENDORS ARE THE BEST  and we strive to provide a GREAT Marketplace for each and every one of you.

Although few of us like rules and restrictions, it is necessary in the Flea Market for the well being of all. It is the responsibility of every Vendor to know and follow these guidelines. Please come to the Office if you have questions, concerns or conflicts with the rules and restrictions. We'll do our best to work with you to solve any situation. Please keep in mind...

EVERYONE MAKES A DIFFERENCE!

Wishing you a prosperous and fun journey of "VENDING"!!!!



St. Johns Marketplace, Inc.

